



Ecommerce Coordinator | Chicago

For 49 years Cambridge Audio has been quietly plied its trade to great effect. We released our iconic P40 amplifier in 1968 in pursuit of one simple objective: to produce audio equipment that faithfully creates a pure and natural sound. We've invented, inspired and entertained in the pursuit of Great British Sound.

On London's Southbank inspired by the culture, energy and creativity around us, striving to deliver the best audio products to listeners who, like us, love music. We are Britain's biggest HiFi brand but a well-kept secret here in the Americas.

We're fiercely independent, committed to the unfiltered, unadulterated "British Sound" It's essential we have a team member who fits culturally and will enjoy their time at Cambridge Audio.

Cambridge Audio design and manufacture a wide range of domestic Hi Fi products and are currently seeking an individual enthusiastic about customer service and ecommerce to join our growing team as an Ecommerce Coordinator. The position will support our Americas operation based in Chicago with product requirements and site management as it relates to the day-to-day sales of our ecommerce operations such as Amazon and eBay.

The coordinator is responsible for the timely and accurate readiness of inventory through overseeing item setup, pricing, inventory analysis and maintenance, reporting to internal and external teams in the effort to assure accurate, compliant, and available inventory is available for sale and fulfillment.

We're a business full of great people who are encouraged to develop their careers and push their own creativity and progression. To find out more about our people and our brand, visit www.cambridgeaudio.com/about-us

Key responsibilities

- Providing plans and proposals to ensure market share growth – expanding market share
- Analyse key sales data and issue weekly reports on trends and deviations

CAMBRIDGE AUDIO USA
Registered Office:
Audio Partnership LLC,
600 W Jackson, Suite 100,
Chicago, IL 60661,
USA

(312) 757-6255

Audio Partnership LLC
distributes & sells Cambridge
Audio as a subsidiary of Audio
Partnership PLC.

Cambridge Audio is a brand of
Audio Partnership PLC



- Manage and review product presentation on owned ecommerce sites to ensure correct categorization, images, copy, pricing and promotional offers are accurate and meet brand requirements.
- Act as a liaison with excellent customer service to work with or resolve customer or product situations.
- Add new products to store categories when required
- Set up shipping and tax calculation
- Assist with other special projects not limited to ecommerce

Experience

- Preferred 4-year degree or 2-4 years of experience in related field
- Excellent analytical ability; ability to leverage analytical work into plans of action to grow sales.
- Ability to work under pressure and meet tight deadlines
- Technical competency in eBay, Amazon 1P and 3P ecommerce channels.
- Highly developed sense of integrity and commitment to customer satisfaction.
- Competence in a second language (ideally Spanish) also a bonus, but not essential

Personal characteristics:

- An interest in music and technology
- Able to effectively troubleshoot and problem solve
- Computer literate
- A polite and professional manner
- Excellent written and verbal communication skills
- Organized, ability to plan effectively and juggle priorities in a calm manner
- Ethical and honest

Salary: Competitive salary + benefits which include 15 days vacation along with medical, dental and vision.

To apply please email these to hr@cambridgeaudio.com All applications will be treated in the strictest confidence.